



Broadlane's Statement of Supplier Rights and Responsibilities

Suppliers Rights

Broadlane has an equitable policy and procedure to ensure equitable treatment of all Suppliers. Suppliers can expect that no Broadlane employee will use her/her purchasing authority for personal gain and that all Suppliers will be treated professionally, ethically, with integrity, honesty and good faith during the bidding process and during any subsequent contract negotiation.

All known Broadlane Suppliers, and all prospective Suppliers who register through the link provided on Broadlane's Web site to Broadlane's e-sourcing platform at <http://www.broadlane.com/contactus/suppliers.html>, are eligible to compete for a contract award, unless one of the following circumstances exists: (1) the applicable Broadlane client advisory committee(s) determine that a Supplier's product does not meet appropriate clinical and safety requirements; (2) a Supplier is listed on the HHS Office of Inspector General Web site or the U.S. General Services Administration Web site as excluded from Federal procurement and non-procurement programs; or (3) the Supplier's response to the RFP fails to comply with the requirements of Broadlane's Ethics and Compliance Program or the terms of the RFP sent to the Supplier.

Broadlane encourages the participation of small, minority, veteran, and women-owned businesses. For more information about Broadlane's Supplier Diversity Program, please visit: [Broadlane: Suppliers](#).

Supplier Responsibilities

Suppliers have the responsibility to:

- Provide accurate, fair and timely bids based on contract requirements established by the Broadlane customers, including meeting all deadlines for submission of bids and promptly providing additional information about the bid if requested by Broadlane.
- Conduct business honestly, in good faith and devoid of intentional misrepresentation in all business dealing whether offered verbally (orally) or in writing, advertisements, sample products or in description of services to be provided to Broadlane clients.
- Honor all the terms and conditions of their Broadlane agreement(s) including monitoring Broadlane's supplier Web site and update membership data weekly in order to maintain the accuracy of Broadlane's client information; providing Broadlane with accurate and timely sales reporting in an electronic format, and providing adequate financial and personnel resources for the products or services purchased by Broadlane clients.
- Honor Broadlane's Ethics and Compliance Program policies in the conduct of business with Broadlane.

- Work in accordance with Broadlane's Diversity Supplier Program.
- Respect the agreements that Broadlane has in force with competing suppliers and not impede associated product evaluations.
- Support the adoption of innovative technology.
- Comply with each individual facility's policies and procedures included, but not limited to, gifts, access to unauthorized medical-surgical suppliers, access to specific areas of facilities, code of conduct, confidentiality, certification of training, identification badges, parking, use of samples, immunization requirements, etc.
- Comply with all state and federal laws and regulations.